



Here's how!

Application procedure for holiday camps and Circus Simsala

1. **Find a suitable holiday offer on our** online platform.

www.veranstaltungen.muenchen.de/ferienangebote-familien/ferienfreizeiten

Please note that preferential booking for children and young people with special needs will continue **to be made exclusively by email**:

ferienangebote.integration.soz@muenchen.de

2. **Select the appropriate offer and register your child.**

To register, please fill in the online form with the required information and submit it. The form can be found at the end of each leisure activity description.

You can register **up to two children** and young people per registration for a leisure activity (a so-called "duo booking"). To do this, select two places under "Places". The duo booking is valid for siblings, as well as for children and young people who are friends. If the second child/adolescent is a friend, the data of the other legal guardian must be provided. For large families with more than two siblings who would like to register for the same leisure activity date, please contact us by phone or email.

A **maximum of six applications** per child or young person will be accepted for the entire holiday period (e.g. summer holidays). Even if these are done with different email addresses. In order to give as many children and young people as possible the opportunity to attend a holiday camp, all children and young people are allowed to go on holiday camps for **a maximum of four weeks** during the summer holidays.

If you require a discount, this must be indicated in the online form. You then send us the required documents yourself.

Once you have registered, you will receive an automatic confirmation email with your data and further information. Your data and further information. If you do not receive this mail, please please contact us immediately! However, the invoices and travel documents for the offer are sent out only a few weeks before the start of the holiday.

3. Please note: The following ticket types with different conditions apply

“Draw ticket” - registration for the draw

This ticket is available during the specified registration period. Booking this ticket does not guarantee a fixed place, but only means applying for a place. After the end of the registration period, places will be allocated among all bookings. Duo bookings will count as one ticket. The draw winners will then receive a “place confirmation” by email. Those applicants who do not win will automatically be put on the waiting list and will be contacted if there is a chance due to another person dropping out.

After the place has been confirmed, the draw winners have 14 days to cancel their place, free of charge. After that, normal cancellation conditions apply.

“Waiting list ticket boy/girl” - registration AFTER the draw

Waiting list tickets will be available after the draw for places. If an offer is already fully booked, you can put yourself on the waiting list for the offer with this ticket.

Places that become free due to cancellations will be passed on to waiting list participants in turn. Those who move up the list will then receive a place confirmation at a later date.

The place confirmation contains a re-registration deadline with date. If the place is not cancelled within the deadline, it is automatically considered accepted and the regular cancellation conditions will apply.

Please understand that we cannot make any statements about the probability of being given a place due to a cancellation by someone already on the list. Re-appointments are possible up to one week before the start of the offer.

“Participation ticket boy/girl” - registration AFTER the draw

If an offer is not yet fully booked up after the draw, participation tickets are available. With these, you can secure a free place for the selected leisure activity.

After the booking procedure for your participation ticket has been completed, the regular cancellation conditions come into force with immediate effect.

4. Please ensure to check that you are receiving our emails, including by looking in your spam folder, so that you receive all the documents for your offer.

If you have any questions, it is best to write to our group mailbox ferienangebote.soz@muenchen.de or call the info phone on 089 – 233 338 33.